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26 May 1961

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Records Management Staff
Thanks very much for your very prompt letter of 23 May.
Needless to say the girls are pleased that you have gotten the various matters underway already.
If it is possible to obtain the small safe which is $15 \times 15 \times 2^{14}$ and weighs $125$ lbs, I will appreciate it very much.
The Rol-Dex equipment (for the 4 x 6 cards) meets with the hearty approval of everyone here and if you can obtain it for us I know that we will be able to use it most efficiently.
I hope that when the installation of the open shelf filing is ready, you will be able to come out and visit us again.